

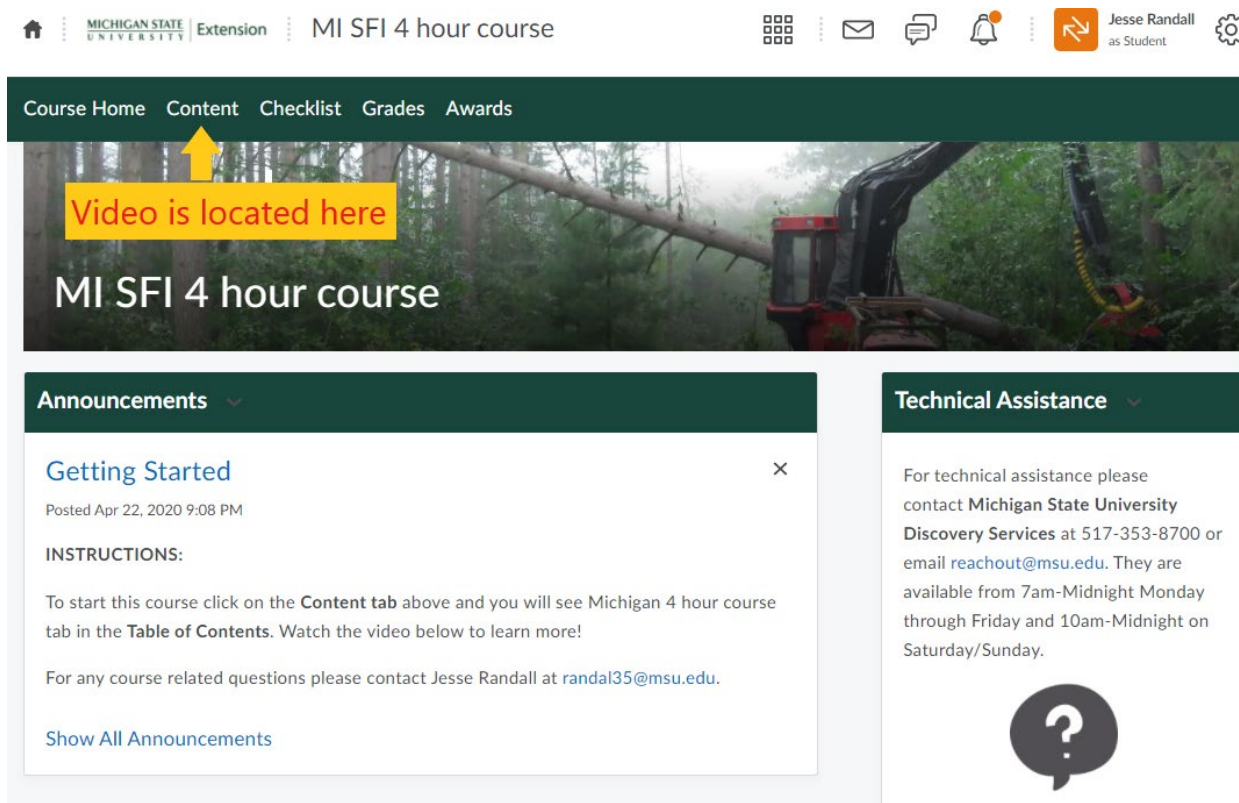
Welcome to Michigan's Online SFI training 2.0

Below are detailed instructions on how to navigate and complete the SFI 4 hour or the 8 hour course.

Step 1: Login to D2L and Click on Content Tab (same instructions for 4 and 8 hour course)

To login to D2L (the platform for the online course)

1. Go to <https://d2l.msu.edu/>
2. In the NetID field enter your Guest Account (your email address)
3. Enter your password
4. You will be logged into D2L - click on the course title to get started
5. Once you are in the course select the Content tab as shown below



The screenshot shows the D2L course interface for 'MI SFI 4 hour course'. At the top, there is a navigation bar with 'Course Home', 'Content', 'Checklist', 'Grades', and 'Awards'. The 'Content' tab is highlighted with a yellow arrow pointing to a yellow box that says 'Video is located here'. Below the navigation bar is a large banner image of a forest with a red logging machine. The title 'MI SFI 4 hour course' is displayed below the banner. On the right side, there is a user profile for 'Jesse Randall as Student' with a gear icon for settings. Below the banner, there are two panels: 'Announcements' and 'Technical Assistance'. The 'Announcements' panel shows a message titled 'Getting Started' posted on Apr 22, 2020 at 9:08 PM. The message contains instructions on how to start the course and contact Jesse Randall at randal35@msu.edu. The 'Technical Assistance' panel provides contact information for Michigan State University Discovery Services at 517-353-8700 or reachout@msu.edu, available from 7am-Midnight Monday through Friday and 10am-Midnight on Saturday/Sunday. A question mark icon is visible at the bottom of the Technical Assistance panel.

Step 2. Click on the Michigan 4hr Start Here Button

Course Home Content Checklist Grades Awards

Search Topics

Michigan 4 hr SFI START HERE Print

100 % 1 of 1 topics complete

Then click here

Michigan 4 hr Start Here SCORM Object ✓

Overview

Bookmarks

Course Schedule

Table of Contents ✓

Michigan 4 hr SFI ✓

Step 3. Click on Play Video

(Start watching, follow instructions on the screen, DO NOT Stop and leave mid-end of the video or you will have to rewatch from the beginning of that individual video!) To get credit for the video time you must advance to the next module even if you want to stop for the day and then close out.

Table of Contents > Michigan 4 hr SFI START HERE > Michigan 4 hr Start Here

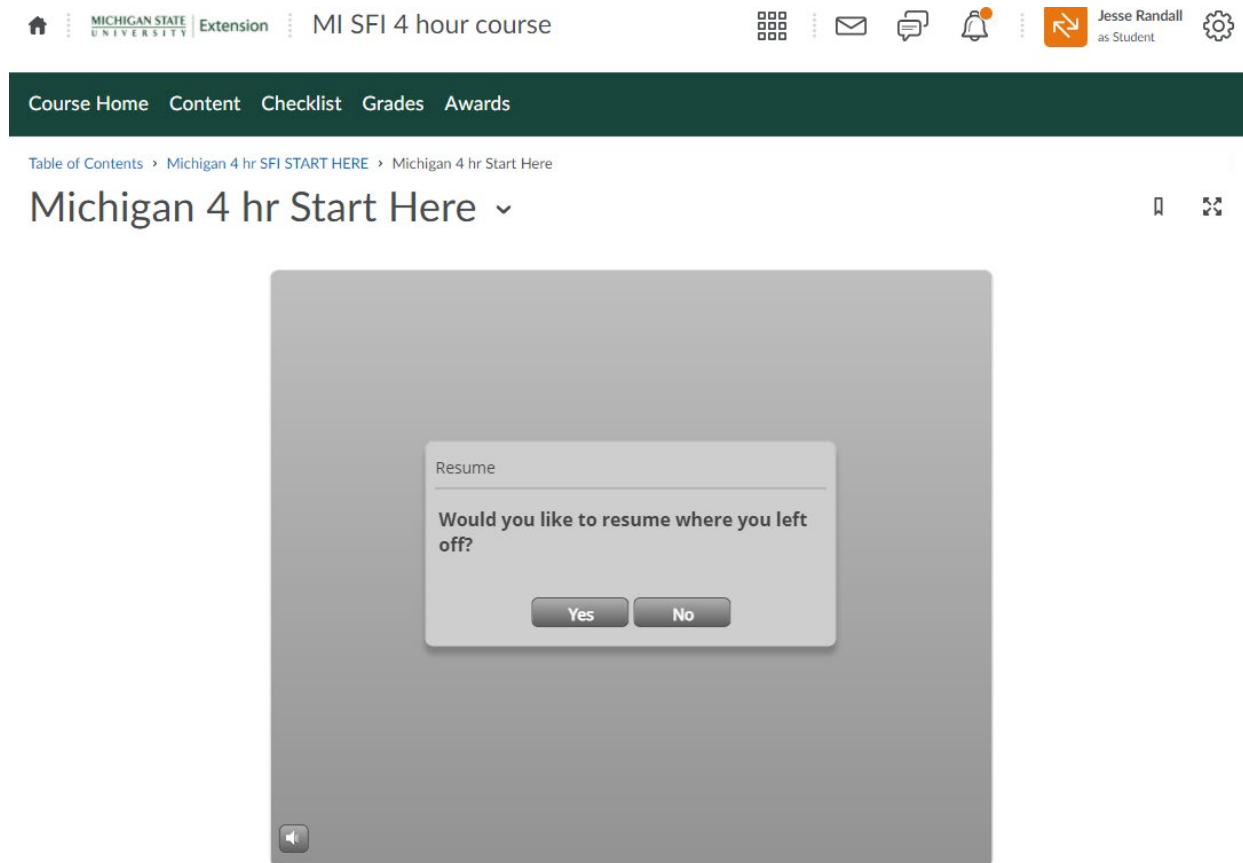
Michigan 4 hr Start Here Print Fullscreen

Module 1.1 *SFI Program Overview*

Play Video

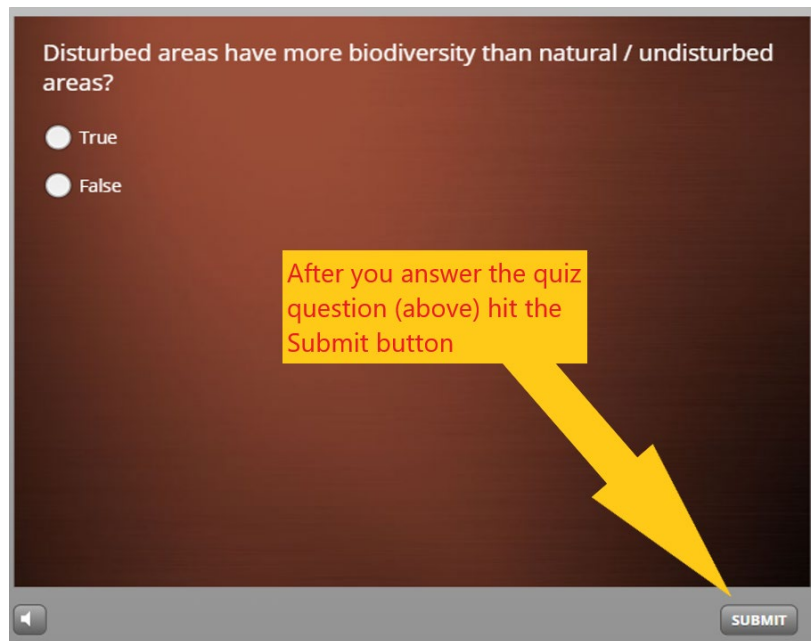
Step 4. If you Stop and Restart This is What You Will See

(Select Yes to begin where you left off.)



The screenshot shows a course page for 'MI SFI 4 hour course' on Michigan State University Extension. The page has a dark green navigation bar with links for 'Course Home', 'Content', 'Checklist', 'Grades', and 'Awards'. Below the navigation bar, there is a breadcrumb trail: 'Table of Contents > Michigan 4 hr SFI START HERE > Michigan 4 hr Start Here'. The main heading is 'Michigan 4 hr Start Here'. A modal dialog box titled 'Resume' is centered on the screen, asking 'Would you like to resume where you left off?' with 'Yes' and 'No' buttons.

Step 5. Take the Quizzes



The screenshot shows a quiz question on a dark background. The question is 'Disturbed areas have more biodiversity than natural / undisturbed areas?'. There are two radio button options: 'True' and 'False'. A yellow callout box with a yellow arrow points to a 'SUBMIT' button at the bottom right of the quiz area. The callout text reads: 'After you answer the quiz question (above) hit the Submit button'.

Step 6. Review Grade and Hit Submit

Quiz Results

Congrats! You have passed this course.

Passing Score 80

Your Score 91.3

Retry

← PREV SUBMIT

If you did not pass you can retake

If you Passed hit the submit to register score in Gradebook

Step 7. Wait 10-15 minutes

You can check your grade in the Grades area shown below.

Michigan State University Extension MI SFI 4 hour course

Course Home Content Checklist **Grades** Awards

MI SFI 4 hour course

Check your grades here

Announcements

Getting Started

Posted Apr 22, 2020 9:08 PM

INSTRUCTIONS:

To start this course click on the **Content** tab above and you will see Michigan 4 hour course tab in the **Table of Contents**. Watch the video below to learn more!

For any course related questions please contact Jesse Randall at randal35@msu.edu.

Show All Announcements

Technical Assistance

For technical assistance please contact Michigan State University Discovery Services at 517-353-8700 or email reachout@msu.edu. They are available from 7am-Midnight Monday through Friday and 10am-Midnight on Saturday/Sunday.

Step 8. The 4 hr course is done at this point.

If you are taking the 8 hour course wait 15 minutes and you will see the second module shown below. (refresh your screen)

The screenshot shows the Blackboard LMS interface for a course titled "Michigan 8 hour course Part 2". The top navigation bar includes "Course Home", "Content", "Checklist", "Grades", "Awards", and "Course Admin". The main content area has a search bar and a "Search Topics" field. Below the search bar, there are sections for "Add dates and restrictions...", "Add a description...", and "Upload / Create" buttons. A table of contents on the left lists "Michigan 8 hour course Part 2" as the selected item. A yellow callout box with an arrow points to this item, containing the text: "Second 4 hr segment appears here to complete 8 hr course".

Step 9. All 8 hour participants should follow the same sequence starting at step 4 to start the 2nd video series.